



University Operations Annual Staff Achievement Awards Program

Nomination Form for mail in to Elizabeth Cragg 114A Simcoe Hall:

Nominator Information:

Name:

Department:

Title:

Email:

Phone number:

Nominee Information:

Name:

Department:

Title:

Email:

Phone number:

Additional Nominee Information (for team award):

Name:

Department:

Title:

Email:

Phone number:



Which award are you nominating this person/team for?

Outstanding Individual Employee Award

Distinguished Service Award

Outstanding Staff Team Award

Why are you nominating this person or team?

Please provide reasons for the nomination; you may find it useful to use the criteria as a guide

- o Please provide specific examples of positive traits demonstrated by the nominee, such as instances of high levels of job performance, excellent customer service, espousal of University values and mission, adherence to quality standards, etc.

If you need more space, simply add another blank sheet to the submission.



Additional Nominee Information (for team award):

Name:

Department:

Title:

Email:

Phone number:

Additional Nominee Information (for team award):

Name:

Department:

Title:

Email:

Phone number:

Additional Nominee Information (for team award):

Name:

Department:

Title:

Email:

Phone number: